



via electronic mail

December 2, 2025

**CALL FOR NOMINATIONS FOR A SPECIAL DISTRICT MEMBER
(WESTERN REGION) OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION**

To the Special District Selection Committee (Presiding Officers of Independent Special Districts of Riverside County c/o District Clerks):

As you were recently notified (see attached letter), we are commencing the appointment process for one (1) Special District Regular Member (Western Region) for the Riverside Local Agency Formation Commission (LAFCO). I have determined that a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time. Therefore, selection proceedings will be conducted by electronic mail (e-mail). Specifically, the position is as follows:

- **Regular Special District Member - must be a board member from a district in the western portion of the County (any district with the majority of its assessed value east of the intersection of Interstate 10 and State Highway 111). See attached list of east and west districts.**

Terms of LAFCO Members are four years and until appointment of a successor or reappointment of the incumbent. The term of this position will run until the 1st Monday in May 2030.

The nomination period for the position will begin on Tuesday, December 2, 2025, and close on Monday, February 2, 2026 at 5:00 p.m. Any member of the Special District Selection Committee (presiding officer or an alternate board member designated by the governing body) may nominate a member of the legislative body of an independent special district board to fill the position, consistent with the geographic requirements noted above.

All nomination forms must be signed and dated by the presiding officer, or the designee of your District Board of Directors. Once complete, please scan the signed form and email it to Rebecca Holtzclaw at rholtzclaw@lafco.org and to info@lafco.org. **Nominations must be received in our office by 5 p.m., Monday, February 2, 2026.**

Following the nomination period, ballots and voting instructions will be sent to SDSC members. However, if only one candidate is nominated, that candidate will be deemed selected with no further proceedings.

If you have any questions, please contact our office.

Sincerely,


Gary Thompson
Executive Officer


Crystal Craig
Assistant Executive Officer

cc: Special District Managers

Att.: 2026 Nomination Form
Notice of Election dated November 18, 2025 (copy)
District List- by Region

I, _____ of the _____
 Print Name of Presiding Officer or alternate* Name of District

District: _____

I hereby certify that I am the presiding officer of the above-named district or alternate designated by the governing body*.

Signature Date

*If an alternate has been designated by the governing body, please provide a resolution or minute order documenting the action.

Please note that per state statute, a Special District LAFCO Commissioner cannot be a member of the legislative body of a city or the county.

Note: Once complete, please scan and email this form to Rebecca Holtzclaw at rholtzclaw@lafco.org and to info@lafco.org. **Nomination forms are due no later than 5 p.m. on Monday, February 2, 2026.**



November 18, 2025

via: Electronic Mail

Notice of Election for LAFCO Commissioner to all Special District Board Presiding Officers c/o District Clerks:

In early December, we will begin the process of electing one (1) Special District Member for appointment to the Riverside Local Agency Formation Commission (LAFCO). The purpose of this letter is to inform all districts of the process in advance in order to avoid any confusion.

Historically, the Special District Selection Committee (SDSC) has conducted its elections at a physical in-person meeting. Due to cost and logistics, it was determined such a physical meeting is not entirely feasible. Therefore, all elections are to be conducted by electronic mail (e-mail), as explained below.

Specifically, the election will be for one (1) LAFCO position as follows:

- 1) Regular Special District Member from the Western Region of the County (any district with the majority of its assessed value west of the intersection of I-10 and State Highway 111). See attached listing of east and west districts.**

Presiding Officers from all Districts are eligible to vote for the position. The term of the incumbent, Regular Special District Commissioner Stephen Corona- West Region, expires on May 4, 2026. However, by statute the incumbent will continue to serve until a successor is appointed, if necessary. The new term will run through May 6, 2030.

The SDSC is comprised of the Presiding Officers of each independent special district of Riverside County, and which Riverside County is specified as "Principal" County for that district. In approximately two weeks, Riverside LAFCO will transmit a formal call for nominations to SDSC members, in care of each District's Clerk, and a copy to each District's General Manager. **The District Clerks are responsible for transmitting the nomination package to the Board Presiding Officer.** Formal nominations must be submitted to LAFCO by SDSC members (i.e., Presiding Officers) or a designated alternate (see below).

The nomination period will be approximately 60 days. If only one candidate is nominated for the position, that candidate will be deemed appointed. After nominations are received, and if more than one candidate has been nominated for the position, an emailed ballot will be sent to each district's voting member, in care of the District Clerks, to cast a vote. **The District Clerks are responsible for transmitting the ballot materials to the Board Presiding Officer.**

Please note that neither nominations nor votes of the Presiding Officer require action of the governing body, unless subject to any policy specific to a particular district as to how nominations and balloting is performed. If the Presiding Officer is unable to submit a nomination or vote, the governing body of the District may designate another board member to act in place of the Presiding Officer. District managers or other staff members may not nominate candidates or vote.

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November 18, 2025
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Board members designated by their governing body to nominate a candidate or vote in place of the Presiding Officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the nomination or ballot is cast. Ballots will be due approximately 60 days from the date noted on the election materials.

Note: *there are 55 eligible districts in Riverside County for the election process. To meet the 50% + 1 quorum requirement for this election, we need at least 29 valid ballots returned from SDSC members for the election to be valid.*

Again, in order to expedite this process, please ensure this information is passed to your Presiding Officer when received. Please contact Rebecca Holtzclaw at rholtzclaw@lafco.org with any questions or concerns.

Sincerely,



Gary Thompson
Executive Officer



Crystal M. Craig
Assistant Executive Officer

cc: District General Managers

Enclosures:

District List- by Region

List of Eligible Independent Special Districts of Riverside County

WESTERN REGION

1. Banning Library District
2. Beaumont Library District
3. Beaumont-Cherry Valley Water District
4. Cabazon County Water District
5. De Luz Community Services District
6. Eastern Municipal Water District
7. Edgemont Community Services District
8. Elsinore Valley Cemetery District
9. Elsinore Valley Municipal Water District
10. Fern Valley Water District
11. High Valleys Water District
12. Home Gardens County Water District
13. Home Gardens Sanitary District
14. Idyllwild Fire Protection District
15. Idyllwild Water District
16. Jurupa Area Recreation & Park District
17. Jurupa Community Services District
18. Lake Hemet Municipal Water District
19. Murrieta Valley Cemetery District
20. Northwest Mosquito & Vector Control District
21. Pass Area Recreation & Park District (*formerly Beaumont-Cherry Valley*)
22. Pine Cove Water District
23. Pinyon Pines County Water District
24. Rancho California Water District
25. Riverside-Corona Resource Conservation District
26. Rubidoux Community Services District
27. San Geronio Memorial Healthcare District
28. San Geronio Pass Water Agency
29. San Jacinto Basin Resource Conservation District
30. San Jacinto Valley Cemetery District
31. Summit Cemetery District
32. Temecula Public Cemetery District
33. Temecula-Elsinore-Anza-Murrieta Resource Conservation District
34. Temescal Valley Water District
35. Tenaja Community Services District
36. Valley-Wide Recreation & Park District
37. Western Municipal Water District

EASTERN REGION

38. Chiriaco Summit County Water District
39. Citrus Pest Control District No. 2
40. Coachella Valley Mosquito & Vector Control District
41. Coachella Valley Public Cemetery District
42. Coachella Valley Resource Conservation District
43. Coachella Valley Water District
44. Desert Healthcare District
45. Desert Recreation District
46. Desert Water Agency
47. Mission Springs Water District
48. Palm Springs Cemetery District
49. Palo Verde Cemetery District
50. Palo Verde Healthcare District
51. Palo Verde Irrigation District
52. Palo Verde Resource Conservation District
53. Palo Verde Valley Library District
54. Southern Coachella Valley Community Services District
55. Valley Sanitary District